



**CITY OF ODESSA**

# **JOURNEYMAN LINEWORKER**

The City of Odessa is seeking someone to join our future-focused team that is dedicated to the lineworker profession and the community of Odessa. Someone who has knowledge and experience in electric linework who understands or is interested in the impact a municipal-owned utility can positively have in a community... Diversify your career with an organization that will treat you like family. Odessa is a vibrant historic community of approximately 5,500 people just East of the heart of downtown Kansas City, strategically located at the intersection of U.S. Interstate 70 and MO State Highway 131.

The City offers a generous benefits package including 3 weeks of paid vacation after the 1st year, 11 paid holidays, employer-paid health, dental, and vision insurance, an employee assistance program, 100% coverage of training costs, LAGERS pension retirement contributions, and COLA increases each year. Starting at \$31.41 to \$40.96, depending on qualifications. Not to mention a wide range of exciting future projects for the department.

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**RESUME/INQUIRIES**  
KAREN.FINDORA@CITY  
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## **City of Odessa Job Description**

### **Job Title: Journeyman Lineworker**

Department: Electric

Reports To: Electric Superintendent

FLSA Status: Regular Full-Time Employee

Prepared By: KF

Prepared Date: 09/04/23

Approved By:

Approved Date:

**Summary:** Builds, maintains, and repairs the City's electric and equipment distribution system in cooperation with the City's line crew, under the direction of the Electric Superintendent.

**Essential Duties and Responsibilities** include the following. Other duties may be assigned.

- I. Daily routine work:
  - a. Provides crew leadership by example with all site inspections, plans of action, work orders, projects, and assembling of equipment and supplies.
  - b. Uses experience and training to assist line crew in all tasks and assignments.
  - c. Conducts all projects in a safe manner and secures work sites assuring public safety.
  - d. Deals with the public in a professional and courteous manner.
  - e. Responds to requests of an immediate supervisor in an accurate, complete, and timely manner.
  - f. Performs any other jobs as assigned by immediate supervisor or the Public Works Director.
- II. Line Construction, Repair and Maintenance Activities:
  - a. Assist with site inspections, work planning, and safety issues of any job or project.
  - b. Assists with completing the necessary repair work in a safe and timely manner.
  - c. Conducts visual inspections of the system and meters as assigned or required.
  - d. Participates in the monthly meter reading process as assigned by supervisors.
  - e. Communicates and coordinates with the public, assists with dealing with customer complaints, provides answers to questions, and clarifies City electrical policies in a professional manner.
- III. Equipment and Supply Activities:
  - a. Maintains warehouse and equipment, cleans warehouse and loads/unloads electrical service vehicles to have appropriate materials available.

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- b. Maintains existing electrical lines; repairs broken lines, poles, cross arms, and transformers to maintain service to customers.
  - c. Build new lines, including setting poles, stringing wire, and hanging transformers or installing underground services or overhead services.
  - d. Installs, maintains, and replaces streetlights and related fixtures; utilizes bucket truck and similar equipment.
  - e. Operates various equipment; operates electrical service vehicles, aerial lift devices, and digger derrick vehicles.
  - f. Resolves emergency situations after hours, weekends, and holidays if needed.
  - g. Tree trimming and vegetation maintenance as required.
  - h. Assists with utility shut-off meter reads, and supports City Hall Utility office on-site.
  - i. Follows and adheres to APPA & MPUA safety rules and OSHA regulations, handles Environmental Protection Agency (EPA) regulated equipment and materials.
  - j. Daily monitors the inventory of supplies and equipment in the electrical department and notifies supervisors of the need to reorder and restock specific items.
  - k. Maintains an awareness of the corrective and preventative maintenance procedures and schedules of machinery and equipment.
- IV. Line Clearance Activities:
- a. Monitors the changing weather conditions.
  - b. Does tree trimming and weed mowing in a safe manner assuring proper line clearance and compliance with department and state regulations.
  - c. Responds to emergency situations involving downed lines as required assuring safety and timeliness.

**Supervisory Responsibilities:** None on a regular basis. However, as a journeyman, the employee is required to provide leadership by example and assist other employees with the proper and safe manner to work. The journeyman may be assigned temporary supervisory duties for specific employees depending on the needs of the required job, task, or project.

**Qualifications:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

1. Must have a working knowledge of electricity and electrical distribution systems.
2. Must have a valid Missouri CDL driver's license.
3. Must be able to work without immediate supervision.
4. Must be eighteen (18) years of age or older.

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### **Education and Experience:**

1. High School diploma or GED equivalent.
2. Associate or Technical degree in electrical distribution or equivalent combination of education and experience.
3. Four or more years of experience as an electric distribution lineman.
4. Must have completed training and be qualified as a "journeyman lineman" by an accredited training institution. (card is required)
5. Must pass a background check, and drug screen prior to employment.

### **Reasoning Ability:**

1. Must be able to work with the general public.
2. Must give strong attention to customer service.
3. Must have normal mental ability.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

1. The employee must frequently stand, walk, climb, stoop, kneel, crouch, crawl, hear, see, smell, and talk.
2. Must be able to climb utility poles and pull wire.
3. Must have normal physical mobility and agility.
4. Must have physical strength to lift and handle 50+ lbs. objects.
5. Must have above-normal physical endurance to handle above listed tasks.

**Work Environment:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

1. Employee will work both inside and outside in performing the duties of this job.
2. The employee will be subject to all weather conditions and temperature extremes.
3. Above-average exposure to chemicals, fumes, heights, electrical shock, and work safety hazards.
4. The employee may be occasionally exposed to dust, loud noises, darkness, and cramped spaces.

### **General Comments:**

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the job if the work is similar, related, or a logical assignment to the job. The

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job will involve some overtime work but not normally on a regular basis. Overtime will be required during special situations such as system power outages and wind storms.

This job description does not constitute an employment agreement between the City and employee and is subject to change by the City as the needs of the job and City change.